



Regional Recruitment Manager (UK-based overseas agents)

Astrum Education operates two schools in central London: Kensington Park School, a new independent school for boys and girls aged 11 to 18; and Chelsea Independent College, for pupils aged 14 to 19 who come from more than 30 countries.

Our schools' teaching teams are among the strongest in the capital; teachers are highly experienced and many have taught and held senior positions in some of the country's top independent schools.

Our wider staff body is responsible for integrating pastoral care, sport, music and performing arts into the curriculum in order to provide a fully-rounded education for each pupil.

With our wonderful central London locations, staff and pupils make full use of the world-leading cultural, sporting and academic institutions that are on our doorstep.

We are seeking to appoint a driven and self-motivated Regional Recruitment Manager to join our Sales and Marketing Team.

The Regional Recruitment Manager will contribute to the expansion, diversification and increasing quality of international student recruitment through managing relationships with the UK agents, attending education events, and advising pupils regarding programmes offered by Astrum Education.

The successful candidate will have excellent communication, organisational and people skills with outstanding customer service ethic and relationship management ability. You must be confident in working with technology and have good IT skills. Your attention to detail, efficiency, accuracy and the ability to prioritise your workload is essential. Experience or knowledge of the independent school sector is desirable.

This is a full time, permanent position with start date in January 2019.

Full details of the post are outlined in the accompanying job description. Applicants are requested to complete the application form in full and return it by email with a cover letter to recruitment@astrumeducation.com before the closing date.

Closing date for applications: 12 pm Thursday 20 December 2018

Astrum Education is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening including checks with past employers and DBS.

If you have any questions about the recruitment process please contact:
recruitment@astrumeducation.com